



**RIVERVIEW**  
CREDIT UNION

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## DONATION REQUEST FORM

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Welcome!

Each year, Riverview Credit Union allocates a budget to support community activities through contributions. We are pleased to do our part to assist your organization's programs. However, requests have become so numerous that they exceed our financial capabilities. Therefore, we must fairly distribute our support to as many organizations as possible and ask that you complete this form.

**Please fill out this form at least SIX WEEKS prior to the event date to give us time to process your request. Thank you and best of luck with your event!**

### **Organization Information**

Name of Organization \_\_\_\_\_

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_

### **Requesting Individual's Information**

Your name \_\_\_\_\_

Your title or affiliation with the organization \_\_\_\_\_

Email \_\_\_\_\_

Phone # \_\_\_\_\_

Will you be the recipient of the donation to provide to the organization?

Yes  No

**About Your Organization**

What is the purpose of your organization? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a for-profit or non-profit organization?

For-profit     Non-profit

Has the organization received a donation from us in the past?

Yes     No

Is this organization a member of Riverview Credit Union?

Yes     No

**Donation Information**

How will the donation be utilized? \_\_\_\_\_  
\_\_\_\_\_

Will specific mention be made of our support?

Yes     No    If Yes, how so? \_\_\_\_\_

Date of the event \_\_\_\_\_

Date donation is required by \_\_\_\_\_

Amount of donation requested \_\_\_\_\_

Date of this submission \_\_\_\_\_

Once you submit your request, you will automatically receive a confirmation notice that the request has reached us successfully. Once we have reviewed your request, we will contact you via email with our decision.

Thank you,

Riverview Credit Union

**EMAIL THIS COMPLETED SUBMISSION TO:** Sheelan McIntosh – [smcintosh@riverviewcu.com](mailto:smcintosh@riverviewcu.com)

**MAIL THIS SUBMISSION TO:** Sheelan McIntosh, Riverview Credit Union, 39 Acme Street, Marietta, OH 45750